

**HOUSING AUTHORITY OF THE
CITY OF SEDRO-WOOLLEY
BOARD OF COMMISSIONERS
MEETING MINUTES**

Thursday, February 20, 2020

I. Call to Order

The regular meeting of the Board of Commissioners of the Sedro-Woolley Housing Authority was called to order by Chair Laurie Fellers at 10:45 a.m., on Thursday, February 20, 2020, at Hillsview Apartments, 830 Township Street, Sedro-Woolley, WA.

II. Roll Call

Present: Commissioner Laurie Fellers (Chair), Commissioner Reta Stephenson (Vice-Chair), Commissioner Dona Cowan and Commissioner Lee Elliot

Excused: Commissioner Kacy Johnson

Guest: Mayor of Sedro-Woolley

III. Public Comment

No public comment.

IV. Approval of Minutes

A. December 19, 2019 Board of Commissioners' Meeting Minutes

Commissioner Dona Cowan moved for approval of the Minutes, seconded by Commissioner Reta Stephenson; the Board unanimously approved the Minutes from December 19, 2019.

V. Action Items for Discussion & Approval

A. Approval of Voucher Report December 1, 2019 to January 31, 2020

Questions of Commissioners' were answered by Kimberly Sayavong.

Commissioner Reta Stephenson moved for approval of the Voucher Report, seconded by Commissioner Dona Cowan; the board unanimously approved the Voucher Report for December 1, 2019 to January 31, 2020.

VI. Reports

A. Financial Report for December 2019

Windy Epps, Assistant Director of Finance, presented the details of the December 2019 Financial Report.

B. Housing Management Report for December 2019/January 2020

Kimberly Sayavong, Senior Property Manager presented the report to the Commissioners'.

Hillsview Flooring on 3rd floor - Need to get the bid – trip hazards.

Questions of Commissioners' were answered by Kimberly Sayavong.

VII. New Business

- Trip and Fall claim update – Going to mediation
- PHA's Score – 91% - Still a high performer
- PNRC NAHRO – Commissioners Ethics one day training – April 27th

VIII. Adjournment

There being no further business before the Board of Commissioners, the meeting was adjourned at 11:22 a.m.

THE HOUSING AUTHORITY OF THE CITY OF SEDRO-WOOLLEY

Laurie Fellers

LAURIE FELLERS, Chair
Board of Commissioners


STEPHEN J. NORMAN
Executive Director