

HOUSING AUTHORITY OF THE  
CITY OF SEDRO-WOOLLEY  
VIRTUAL  
BOARD OF COMMISSIONERS  
MEETING MINUTES

Thursday, April 15, 2021

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I. **Call to Order**

The virtual meeting of the Board of Commissioners of the Sedro-Woolley Housing Authority was called to order by Vice Chair Reta Stephenson at 10:45 a.m., on Thursday, April 15, 2021, via zoom.

II. **Roll Call**

**Present:** Commissioner Laurie Fellers (Chair), Commissioner Reta Stephenson (Vice-Chair), Commissioner Kacy Johnson.

**Excused:** Commissioner Dona Cowan and Commissioner Lee Elliott.

III. **Public Comment**

No public comment.

IV. **Approval of Minutes**

A. February 18, 2021 Board of Commissioners' Meeting Minutes

Commissioner Kacy Johnson moved for approval of the Minutes w/ changes in typo of Laurie Fellers, seconded by Commissioner Laurie Fellers; the Board unanimously approved the Minutes from February 18, 2021.

V. **Action Items for Discussion & Approval**

A. Approval of Voucher Report February 1, 2021 to March 31, 2021

Questions of Commissioners' were answered.

Commissioner Reta Stephenson moved for approval of the Voucher Report, seconded by Commissioner Laurie Fellers; the board unanimously approved the Voucher Report for February 1, 2021 to March 31, 2021.

B. Resolution No. 472 – Adoption of the SWHA Combined Five-Year and FY 2021 Annual Agency Plan.

Bill Cook, Director of Property Management explained the additional information

that HUD needs for the five year plan.

This Resolution is part of the five-year plan from October 2020. We are working with HUD on additional information that they are wanting.

Commissioner Kacy Johnson moved for approval of Resolution No. 472 for the adoption of the SWHA Combined Five-Year FY 2021 Annual Agency Plan, seconded by Commissioner Laurie Fellers; the Board unanimously approved Resolution No. 472.

- C. Resolution No. 473- Acknowledging Receipt of Financial Statement Audit Examinations and Attestations for the period January 1, 2019 through December 31, 2019 and Accountability Audit Examinations for the Period January 1, 2017 through December 31, 2019.

Windy Epps, Temporary Director of Finance gave details of the Audit report.

Commissioner Reta Stephenson moved for approval of Resolution No. 473 for the Audit Report, seconded by Commissioner Laurie Fellers; the Board unanimously approved Resolution No. 473.

## VI. Reports

- A. Financial Report for February 2021

Windy Epps, Temporary Director for Finance, explained the Financial Report for February 2021.

Questions of Commissioners' were answered.

- B. Housing Management Report for February/March 2021.

Kimberly Sayavong, Senior Property Manager went over the Housing Management Report in detail.

Commissioners commented that the Landscapers are doing a great job as everything looks great.

Questions of Commissioners' were answered.

## VII. New Business

None.

## VIII. Adjournment

There being no further business before the Board of Commissioners, the meeting was adjourned at 11:06 a.m.

THE HOUSING AUTHORITY OF THE  
CITY OF SEDRO-WOOLLEY

  
LAURIE FELLERS, Chair  
Board of Commissioners

  
STEPHEN J. NORMAN  
Executive Director