

HOUSING AUTHORITY OF THE
CITY OF SEDRO-WOOLLEY
VIRTUAL
BOARD OF COMMISSIONERS
MEETING MINUTES

Thursday, December 16, 2021

I. Call to Order

The virtual meeting of the Board of Commissioners of the Sedro-Woolley Housing Authority was called to order by Chair Laurie Fellers at 10:45 a.m., on Thursday, December 16, 2021, via zoom.

II. Roll Call

Present: Commissioner Laurie Fellers (Chair), Commissioner Reta Stephenson (Vice-Chair), Commissioner Kacy Johnson and Commissioner Dona Cowan.
Mayor Julia Johnson.

III. Public Comment

No public comment.

IV. Approval of Minutes

A. October 21, 2021 Board of Commissioners' Meeting Minutes

Commissioner Reta Stephenson moved for approval of the Minutes, seconded by Commissioner Dona Cowan with name correction on page one; the Board unanimously approved the Minutes from October 21, 2021.

V. Action Items for Discussion & Approval

A. Resolution No. 475 – Authorizing Approval of the Comprehensive Operating Budget for Fiscal Year Beginning January 1, 2022

Wendy Teh presented a power-point to the Board giving an overview of the budget.

Questions of Commissioners' were answered.

Commissioner Reta Stephenson moved for approval of Resolution No. 475, seconded by Commissioner Dona Cowan; the board unanimously approved Resolution No. 475.

B. Approval of Voucher Report October 1, 2021 to November 30, 2021

Questions of Commissioners' were answered.

Commissioner Reta Stephenson moved for approval of the Voucher Report, seconded by Commissioner Kacy Johnson; the board unanimously approved the Voucher Report for October 1, 2021 to November 30, 2021.

VI. Reports

A. Financial Report for October 2021

Windy Epps, Director for Finance, explained the Financial Report for October 2021.

There was an error on the front page of the memo, the correction is \$589,682. We have a new format that we will start using in 2022. We made changes that are minor.

Questions of Commissioners' were answered.

B. Housing Management Report for October/November 2021

Ivy Willis, Assistant Property Manager gave an overview of the report.

VII. New Business

A. Search for new Resident Commissioner

We have not received any responses. All residents were sent notices for interest. Is there a time limit on when we assume that they do not want one and appoint someone in the community? It is in the bylaws to have a Resident Commissioner.

VIII. Adjournment

There being no further business before the Board of Commissioners, the meeting was adjourned at 11:29 a.m.



DANIEL WATSON
Interim Executive Director

THE HOUSING AUTHORITY OF THE
CITY OF SEDRO-WOOLLEY



LAURIE FELLERS, Chair
Board of Commissioners