

**HOUSING AUTHORITY OF THE CITY OF SEDRO-WOOLLEY
SPECIAL BOARD OF COMMISSIONERS
MEETING MINUTES**

Thursday, February 27, 2025

I. Call to Order

The special meeting of the Board of Commissioners of the Sedro-Woolley Housing Authority was called to order by Chair Laurie Fellers at 10:52 a.m., on Thursday, February 27, 2025.

II. Roll Call

Present: Commissioner Laurie Fellers (Chair), Commissioner Debra Lancaster and Commissioner Kevin Riley

Excused: Commissioner Katherine Olson

III. Public Comment

No public comment.

IV. Approval of Minutes

A. December 2, 2024

Commissioner Debra Lancaster moved for approval of the Minutes, seconded by Commissioner Kevin Riley; the Board unanimously approved the Minutes from December 2, 2024.

V. Action Items for Discussion & Approval

A. Approval of Voucher Report November 26, 2024 to January 31, 2025

Questions of Commissioners were answered.

Commissioner Kevin Riley moved for approval of the Voucher Report, seconded by Commissioner Debra Lancaster; the board unanimously approved the Voucher Report for November 26, 2024 to January 31, 2025.

B. Resolution 504 – Management Agreement

Questions of Commissioners were answered.

Commissioner Debra Lancaster moved, seconded by Commissioner Kevin Riley; the board unanimously approved Resolution 504.

C. Hillview Elevator Incident Discussion

Anneliese Gryta, EVP Housing Operations explained what happened with the elevator.

The elevator at Hillview was out of service on January 6th and was restored on January 12th. We did have staff to help residents if they needed help carrying groceries, getting garbage outside, things like that.

VI. Reports

A. Financial Report for December 2024

Sean Lay, Temporary Financial Reporting Manager gave a summary of the Financial Report.


B. Housing Management Report for December 2024/January 2025

Penny Bradley, Assistant Vice President of Property Management - Administration gave details for the Housing Management Report.

VII. Adjournment

There being no further business before the Board of Commissioners, the meeting was adjourned at 11:48 a.m.

**THE HOUSING AUTHORITY OF THE
CITY OF SEDRO-WOOLLEY, WASHINGTON**



LAURIE FELLERS, Chair
Board of Commissioners



ROBIN WALLS
President/CEO